



**ANAMARC**  
COLLEGE

*Embrace Education*

## **CAMPUS SECURITY POLICY**

### **Campus Policies Regarding Procedures for Students and Others to Report Criminal Actions or Other Emergencies**

At Anamarc College, the safety and well being of the students, faculty, and staff are a top priority. There are a number of people who are involved in this effort. A truly safe campus can only be achieved with the help and cooperation of everyone.

Although we do not have an actual hired security guard at Anamarc College – Santa Teresa, the Campus Director and Administrative Assistant make periodic patrols throughout the facilities performing checks of the building, vehicles, and property. Though this patrol is not a police or security guard, they do have the authorization to make searches of individuals and belongings as well as detain persons, when appropriate, for policy violations or criminal activities that have been committed.

To contact the Campus Emergency, please call **(915) 539-5634** from any telephone on campus. Information regarding crime prevention and emergency telephone numbers can be found on the bulletin board in the staff lounge/cafeteria. Upon receiving any call for assistance or response, the campus security guard or designee will be immediately dispatched to the site of the concern. The campus security guard or designee is in direct communication via portable radios/cell phone.

In case of major crimes such as sexual assault or murder, the Doña Ana Sheriff Department should be notified first: **Dial 911** from a campus phone.

### **Policies for Making Timely Warning Reports to Members of the Campus Community**

In the event that a situation arises, either on or off campus, that, in the judgment of the Campus Director or Security Guard, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. The warning will be issued through the college e-mail system to students, faculty, and staff. It will also be posted at the front doors of the Campus entrance and exit doors, Cafe, and Library. Anyone with information warranting a timely warning should report the circumstances to the Front Desk by phone at (575) 589-3158, extension 1207 or the Emergency Contact at (915) 539-5634.

## **CAMPUS SAFETY—EMERGENCY NUMBERS**

	<b><i>Institution Phone</i></b>	<b><i>Non-Institution Phone</i></b>
Ambulance	911	911
Fire	911	911
Police	911	911
Police Department Administration	575-589-0764	575-589-0764
Sheriff-Non Emergency Dispatch	575-882-4596	575-882-4596
State Police	575-524-6111	575-524-6111
Crime Stoppers	575-526-8000	575-526-8000
Domestic Abuse Response Team	585-6123	915-585-6123

### **Policies for Preparing the Annual Disclosure of Crime Statistics**

Anamarc College Campus Director and the assigned Emergency Contact prepare this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The Annual Campus Security Report includes the annual crime statistics data and it can be found at [www.anamarc.edu/Documents/AnnualSTTeresaCampusSecurityReport2010.pdf](http://www.anamarc.edu/Documents/AnnualSTTeresaCampusSecurityReport2010.pdf) . Statistics for the report are solicited to the Doña Ana Sheriff Department and our Campus Security Annual Incident Report Binder. Information included in the report includes but not limited to violations of the Student Conduct Policy for alcohol, drugs, and weapons. Any campus crimes, arrests, and referral statistics reported to campus security and/or reported to other law enforcement agencies where Anamarc College campus is located, are included in this report.

Each year, an email notification is sent to all students, faculty, and staff members providing the web link to access the annual report. A paper copy will be provided upon request by contacting the Campus Director at (575) 589-3158 extension 1207.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires all colleges and universities that receive financial assistance, under the programs authorized by Title IV of the Higher Education Act of 1965, to report the following crimes that occurred on “campus.” These crimes include murder, sex offenses, forcible or non-forcible, robbery, aggravated assault, burglary, motor vehicle theft, manslaughter, arson, and arrests or persons referred for campus disciplinary action for liquor law violations, drug-related violations, and weapons possession. These statistics will be posted and distributed as mentioned in the previous paragraphs.

### **Security Awareness & Crime Prevention Programs**

During Term/Semester orientations, students are informed of services offered at Anamarc College and by our local community agencies. Information is disseminated to students and employees through email, information handouts on orientation and in the reception area, and timely warning posters. When time is of the essence, information is released to the college community through timely warnings posted and e-mailed. A common theme emphasized and communicated at orientation is that everybody at Anamarc College is responsible for their security and the security of others.

### **Alcohol Policy**

The unlawful manufacture, distribution, dispensing, possession, use of a controlled substance or alcohol or the presence of a controlled substance or alcohol in your body's system is prohibited on this institution's premises. These "premises" are defined as all school property including building interiors and exteriors, sidewalks, parking lots, privately owned vehicles parked on school premises, as well as desks, lockers, and storage areas. This prohibition applies to students and employees performing any school related task or attending school sponsored functions including field trips, regardless of location, on or off school premises. Students are expected to comply with all requirements of the Drug Free Policy. Please read below.

### **Drug Free Policy (Substance Abuse)**

Anamarc College is a Drug Free Facility in compliance with the Drug Free Workplace Act of 1988 (P.L. 100-690, 41 U.S.C. 701, et seq.). The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited on the premises of Anamarc College or any of its facilities. Any student and/or employee who violate this prohibition will be subject to disciplinary action up to and including withdrawal.

### **Alcohol and Substance Abuse Information**

For those wanting to know more about the effects of alcohol and drugs, as well as issues like sexual assault, the Campus Director, Registrar and Admissions offices are available to offer information on community agencies that provide assistance and counseling with substance abuse problems. There are flyers and other information regarding drug and alcohol abuse posted at a variety of places around the campus.

### **Sexual Assault Awareness, Prevention, and Survivor Guide**

Sexual assault is defined as any attempted or actual unwanted sexual behavior. Sexual assault occurs along a continuum of intrusion and violation ranging from unwanted sexual comments to forced sexual intercourse. Sexual intrusions and violations of any degree are serious offenses and compromise the integrity of the College community. All forms of sexual assault are prohibited at Anamarc College.

Anamarc College is committed to creating an environment free from threat of sexual assault, while actively responding to the needs of those affected by sexual assault. Consistent with this commitment, Anamarc College has included in every orientation handouts, which serve as the primary source of awareness. This information is covered during orientation. Students affected by sexual assault may also seek assistance in seeking and obtaining academic accommodations.

Students or employees at Anamarc College who have been sexually assaulted are strongly encouraged to 1) talk to the Campus Director at (575) 589-3158 ext. 1207 2) report the assault a law enforcement agency and 3) obtain medical assistance. Anamarc College strongly encourages that if a sexual assault occurs the victim is strongly encouraged to report the information to the State Police and/or Doña Ana Sheriff Department which are the two major law enforcement agencies that cover the area. Assistance in contacting appropriate authorities is offered by Anamarc College if needed.

Students responsible for rape, acquaintance rape or other sexual assaults (forcible or non-forcible) are determined to suit each individual case and can include permanent termination from the College as stated in our conduct policies. Allegations against College faculty or staff are addressed as personnel matters in accord with applicable College policies and procedures.

Survivors are advised to report any assault to Security to contact the appropriate authority as soon as possible after the incident. Thus, evidence, which might otherwise be lost after time has elapsed, can be collected. All reports of sexual assault are confidential. Reporting sexual assault to Anamarc College Security in no way compels an individual to pursue a specific course of action. However, reporting does enable an individual to be appraised of the medical, emotional, legal and College options when dealing with the sexual assault.

## **Sexual Assault Prevention**

### **What You Can Do To Reduce The Chances Of Being Sexually Assaulted**

#### **Be Aware of Your Surroundings:**

Be aware of your surroundings and think of where you can go, and where you can get help if you need it. People frequently ask, "Where are the dangerous areas?" We tell people to be aware of surroundings wherever they are, not just in "dangerous areas". What is a dangerous area? Instead of naming places, apply these three (3) criteria of a place that has higher risk.

- Isolation, by location, darkness or both.
- Limited escape routes.
- Limited or no means of communication to summon help.

Higher risk areas could be anywhere that meets any one or all of those tests.

#### **Safe Nighttime Services:**

Anamarc College Security is available to escort you from your car to your class. Contact the campus reception at (575) 589-3158 ext. 0 to avail yourself of this service.

#### **Survivor Guide:**

If you are a Victim of Sexual Assault:

- Get to a safe place.

- Do not shower, bathe, wash your hands, brush your teeth, use the toilet or clean up in any way. You could destroy evidence.
- Do not change or destroy clothing. Your clothes are evidence.
- If it was in your home, do not rearrange and/or clean up anything. You could destroy evidence.
- Get medical attention as soon as possible. (Evidence should be collected when you get to the hospital.)
- Contact a friend or family member you trust or call the local rape crisis center hotline.
- Most of all, know this is not your fault.
- Determine whether to report the crime
- Ask for a female police or security officer if you choose to report
- Locate an attorney to represent you (the prosecutor is not your attorney)
- Sue the rapist in civil court for money
- Request that someone accompany you in the examination room
- Be considered a rape victim/survivor regardless of the rapist's relationship to you

Getting back to normal can take a long time and you may be wondering if there is anyone who can help. Many survivors have found it helpful to talk to rape crisis counselors. You can find the telephone numbers of your local centers in your phone book. You may also call the 24-hour National Sexual Assault Hotline, operated by RAINN at 1-800-656-HOPE. By calling this number you will be automatically connected to your closest rape crisis center. Rape crisis centers are on call 24-hours a day waiting to help you.

Feel free to call and request "A Survivor's Booklet" In English or Spanish from TAASA. Its number is 512-474-7190.

### **Sexual Offender Registration:**

The New Mexico Department of Public Safety has made available through public records, a web site that will assist you in finding out if a sexual offender is living in your area. When you enter this web site, the home page contains different methods where you can search for an individual or you can search an area. It is a very informative web site that can assist you in various ways. The website address is the following:

<http://www.nmsexoffender.dps.state.nm.us/>

### **Victims' "Bill Of Rights":**

Anamarc College is committed to providing appropriate support and referrals to people who have been victimized in some way (by crimes or violations of Institution policy) and choose to report the incident to the Campus Security Guard or the Institutions Administration. At Anamarc College, a victim has the right:

- To be treated with dignity, respect and compassion;
- To have confidentiality maintained (within the bounds of law and prudence);
- To have criminal procedures fully explained;
- To receive referral information for available support services;
- To be informed of the general outcome of proceedings;
- To be kept informed of the status of any perpetrator(s); and
- To request assistance from the Institution in deterring any harassment or retribution

### **Crime Statistics:**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires all colleges and universities that receive financial assistance, under the programs authorized by Title IV of the Higher Education Act of 1965, to report the following crimes that occurred on "campus." The definition of "campus" includes any property owned, controlled, or used by Anamarc College as well as all public property that is within the same reasonably contiguous geographic area of the institution such as a sidewalk, street, other thoroughfare, or parking facility, that provides immediate access to facilities owned or controlled by the institution.

The following are the list of crimes and their definitions:

- **Murder** - The willful (non-negligent) killing of a human being by another.
- **Manslaughter** - The killing of a human being through gross negligence.
- **Sexual Offenses** - Encompasses a number of sexual crimes involving penetration or intrusion (however slight) by whatever means against the victim's will.
  - **Forcible** - Crimes categorized as forcible are: forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling.
  - **Non-forcible** - Non-forcible sex crimes include: incest and statutory rape
- **Robbery** - The taking or attempting to take, of anything of value under confrontational circumstances: by force or threat of force or violence and/or by putting the victim in fear of immediate harm.
- **Aggravated Assault** - An unlawful attack by one person upon another where the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, internal injury, severe laceration, or loss of consciousness.
- **Burglary** - The unlawful entry into a building or structure with the intent to commit a felony or theft.
- **Arson** - Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
- **Motor Vehicle Theft** - The theft or attempted theft of a motor vehicle.
- **Liquor Law Violations** - Violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor, drinking on a train or public conveyance; and all attempts to commit any of the aforementioned (drunkenness and driving under the influence are not included in this definition).
- **Drug Law Violations** - Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone's); and dangerous non-narcotic drugs (barbiturates, Benzadrine).
- **Weapon Law Violations** - The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.
- **Disciplinary Referrals For University Alcohol Policy Violations** - Individuals referred for sanctions for the distribution, possession, or use of any alcoholic beverage while on campus or while attending any institution-sponsored event off campus.
- **Disciplinary Referrals For University Drug Policy Violations** - Individuals referred for sanctions for the distribution, possession, or use of any illicit drug(s) while on campus or while attending any institution sponsored event off campus.

- **Disciplinary Referrals For University Weapon Policy Violations** - Individuals referred for sanctions for the possession or use of firearms, explosive devices, air (pellet) guns, crossbows, slingshots, swords, knives (longer than 4”), and other weapons or dangerous articles.
- **Hate Crimes**: The above criminal offenses that manifest evidence of prejudice based on race, religion, sexual orientation, gender, disability or ethnicity and can be classified as Hate Crimes as prescribed by the Hate Crimes Statistics Act (28 U.S.C 534) occurred. .

### Crime Statistics for the Year 2010

Criminal Offenses — On-Campus	
	Total Occurrences On-Campus
Criminal Offense	2010
a. Murder/Non-negligent manslaughter	0
b. Forcible sex offenses (including forcible rape)	0
c. Non-forcible sex offenses	0
d. Robbery	0
e. Aggravated assault	0
f. Burglary	0
g. Motor vehicle theft	0
h. Arson	0
i. Negligent manslaughter	0
<b>Comments:</b>	

Criminal Offenses — Public Property	
	Total Occurrences on Public Property
Criminal Offense	2010
a. Murder/Non-negligent manslaughter	0
b. Forcible sex offenses (including forcible rape)	0
c. Non-forcible sex offenses	0
d. Robbery	0
e. Aggravated assault	0
f. Burglary	0
g. Motor vehicle theft	0
h. Arson	0
i. Negligent manslaughter	0
<b>Comments:</b>	

\*Hate Crime Reporting:

2010: No Hate Crimes Reported

## Crime Statistics for the Year 2010

<b>Hate Offenses — On-Campus</b>	
	<b>Occurrences of Hate Crimes</b>
<b>Criminal Offense</b>	<b>2010</b>
a. Murder/Non-negligent manslaughter	0
b. Aggravated assault	0
c. All forcible sex offenses, including forcible rape (if available)	0
d. Forcible rape	0
e. Arson	0
f. Negligent manslaughter	0
g. Simple assault	0
<b>Comments:</b>	

<b>Hate Offenses — Public Property</b>	
	<b>Occurrences of Hate Crimes</b>
<b>Criminal Offense</b>	<b>2010</b>
a. Murder/Non-negligent manslaughter	0
b. Aggravated assault	0
c. All forcible sex offenses, including forcible rape (if available)	0
d. Forcible rape	0
e. Arson	0
f. Negligent manslaughter	0
g. Simple assault	0
<b>Comments:</b>	

\*Hate Crime Reporting:

2010: No Hate Crimes Reported

## Crime Statistics for the Year 2010

Arrests — On-Campus	
	Number of Arrests
Crime	2010
a. Liquor law violations	0
b. Drug law violations	0
c. Illegal weapons possessions	0
<b>Comments:</b>	

Disciplinary Actions/Judicial Referrals (DA/JR)— Non-Campus	
	Number of DA/JR
Crime	2010
a. Liquor law violations	0
b. Drug law violations	0
c. Illegal weapons possessions	0
<b>Comments:</b>	

Arrests — Public Property	
	Number of Arrests
Crime	2010
a. Liquor law violations	0
b. Drug law violations	0
c. Illegal weapons possessions	0
<b>Comments:</b>	

Disciplinary Actions/Judicial Referrals (DA/JR)— Public Property	
	Number of DA/JR
Crime	2010
a. Liquor law violations	0
b. Drug law violations	0
c. Illegal weapons possessions	0
<b>Comments:</b>	

\*Hate Crime Reporting:

2010: No Hate Crimes Reported

### Health Risks Associated With The Use Of Alcohol And Illicit Drugs:

The following table lists different drugs by name (both pharmacological and common/street name), possible effects, and dangerous health risks associated with their use.

Drug	Common Names	Possible Effects	Dangerous Health Risks
<b>Alcohol:</b>			
Alcohol	Beer Liquor Wine Wine coolers	Depresses central nervous system; numbs judgment; feeling; coordination; mood changes: excitement, anger, jealousy, depression; lowered sexual function	Permanent brain tissue damage, heart and liver disease, mouth, stomach, throat cancer, addiction, blackouts, coma... death
<b>Cannabis:</b>			
Marijuana	Pot, grass, reefer, roach, Maui Wowie, joint, weed, THC, Acapulco Gold	Dilated pupils and red eyes, lack of motivation, short-term memory loss, disoriented behavior, increased appetite, reduced concentration	Lung damage, cancer, psychosis, paranoia, addiction
Hashish	Hash		
<b>Depressants:</b>			
Barbiturates	Phenobarbital Seconal Nembutal Tuinal Barbs Gooftballs Downers	Depresses central nervous system, slowed heart rate and breathing, slurred speech, drowsiness, loss of consciousness, confusion, disorientation, taken in combination or with alcohol - very dangerous	Addiction, respiratory arrest, coma... death
Tranquillizers	Dalmane, Valium, Librium		
Methaqualone	Soapers, Quads, Ludes		
<b>Hallucinogens:</b>			
Lysergic Acid	LSD Acid	Increased heart rate, blood pressure, dilated pupils, cold extremities, anxiety, panic	Flashbacks, memory and speech problems, psychosis, bizarre behavior, violence, addiction, coma... death
Diethylamide	Microdot, Mickey Mouse		
Phencyclidine	PCP, Angel Dust, peace pill		
Others	Mescaline, MDA, DMT, STP, Psilocybin, mushrooms		
<b>Inhalants:</b>			
Inhalants	Gasoline; glue; rush; White Out; aerosol	Slows all body functions, decreases breathing rate,	Erratic heart beat and pulse, damage to brain and central nervous system, suffocation,

	products: vegetable spray, hair spray, deodorants, paint thinner	decreased blood pressure. Lack of coordination, memory loss	unconsciousness, addiction... sudden death
<b>Narcotics:</b>			
Nicotine	Cigarettes, cigars, chewing tobacco	Increase heart rate and blood pressure, nausea, diminished sense of taste	Addiction, lung cancer, tremors, convulsions, death
<b>Stimulants:</b>			
Cocaine	Coke Flake Snow Crack	Dilated pupils, increased pulse rate and blood pressure, talkative, excited behavior, heart attack, insomnia, loss of appetite, sudden death	addiction, confusion, depression, suicidal urges, hallucinations, paranoia, convulsions, death
Amphetamines	Speed, whites, meth, Dexedrine, Biphedamine, crystal		